



Felix P. Camacho  
Governor

Michael W. Cruz, M.D.  
Lieutenant Governor

# Department of Youth Affairs

Dipåtamenton Asunton Manhoben

Government of Guam

P.O. Box 23672 GMF

Barrigada, Guam 96921

Tel: (671) 735-5010 Fax: (671) 734-7536



V. Anthony Ada  
Director

October 26, 2009

## MEMORANDUM

To: **Honorable Speaker Judith T. Wonpat**  
30<sup>th</sup> Guam Legislature

From: Director, Department of Youth Affairs

Subject: **Fourth Quarter FY 2009 Reports**

Office of the Speaker  
Judith T. Wonpat, Ed. D.

Date \_\_\_\_\_  
Time \_\_\_\_\_  
Received by \_\_\_\_\_

2009 OCT 26 AM 9:55 M

*Håfa Adai Speaker Wonpat,*

Pursuant to P.L. 29-113, attached are the following **4th Quarter FY 2009 Reports** for Department of Youth Affairs (DYA) for the period ending September 30, 2009.

1. DYA Financial Report
2. Non-Profit Organization Report
3. Non-Appropriated Fund Report
4. Staffing Patterns (Federal and Local, P.L. 29-113 Chapter VI, section 26 & Chapter VII, section 24)
5. Prior Year Obligation Report

An electronic submission of the stamped received copies of these reports from OPA and Speaker's Office will be sent to [mark@judiwonpat.com](mailto:mark@judiwonpat.com) and a copy to the Office of the Public Auditor at [admin@guamopa.org](mailto:admin@guamopa.org). These reports will be posted on DYA's website at [www.dya.guam.gov](http://www.dya.guam.gov).

Please contact 735-5010 should you have any questions or concerns.

*Si Yu'os Ma'åse'.*

V. Anthony Ada

Attachments

Cc: Office of the Public Auditor

30-09-1246

Office of the Speaker  
Judith T. Wonpat, Ed. D.

Date 10/26/09  
Time 3:13 PM  
Received by [Signature]



DYA: "It's all about youth helping youth!"

1259

# Department of Youth Affairs

DYA Financial Report  
FY 2009  
4th QUARTER REPORT  
Ending September 30, 2009

**For Appropriation/Expenditure Report pursuant to PL 29-113  
Government of Guam  
(2009 4th Qtr) Appropriation/Expenditure Report  
(Run Date October 26, 2009)**

**DEPARTMENT OF YOUTH AFFAIRS**

<b>Fund</b>	<b>Object Category</b>	<b>Appropriations</b>	<b>YTD Allotment</b>	<b>Expenditures</b>	<b>Outstanding Encumbrances</b>	<b>Funds Available</b>	<b>Unallotted Balance</b>
GENERAL FUND	REGULAR SALARY	2,272,514.00	2,272,514.00	2,433,424.49	0	-160,910.49	0
	OVERTIME SALARY	27,362.00	27,362.00	27,278.89	0	83.11	0
	FRINGE	714,824.00	714,824.00	718,097.72	0	-3,273.72	0
	HEALTH BENEFIT	0	0	0	0	0	0
	CONTRACT	60,115.83	60,115.83	51,263.40	7,591.16	1,261.27	0
	SUPPLIES	94,906.52	94,906.52	86,018.42	6,132.83	2,755.27	0
	EQUIPMENT	8,600.00	8,600.00	1,550.00	7,046.46	3.54	0
	DRUG TESTING CHARGES	112.5	112.5	0	0	112.5	0
	MISCELLANEOUS	571,677.00	441,677.00	441,676.98	0	0.02	130,000.00
	POWER UTILITY	90,121.00	90,121.00	90,096.98	24.02	0	0
	WATER UTILITY	53,249.04	53,249.04	42,141.51	11,107.53	0	0
	TELEPHONE	79,545.60	79,545.60	78,729.70	815.9	0	0
<b>GENERAL FUND Fund Totals:</b>		<b>3,973,027.49</b>	<b>3,843,027.49</b>	<b>3,970,278.09</b>	<b>32,717.90</b>	<b>-159,968.50</b>	<b>130,000.00</b>
FEDERAL GRANT FUND	REGULAR SALARY	203,844.79	194,900.79	99,260.53	0	95,640.26	8,944.00
	OVERTIME SALARY	0	0	83.1	0	-83.1	0
	FRINGE	63,108.71	60,675.71	30,211.15	0	30,464.56	2,433.00
	TRAVEL	86,492.58	86,381.50	22,360.37	10,288.00	53,733.13	111.08
	CONTRACT	1,176,036.31	975,579.46	235,168.96	39,554.58	700,855.92	200,456.85
	SUPPLIES	52,133.94	49,667.67	9,786.45	12,183.39	27,697.83	2,466.27
	EQUIPMENT	53,288.42	53,122.37	11,857.54	13,235.86	28,028.97	166.05
	SUB-RECIPIENT/GRANTS	694,931.71	694,931.71	237,301.60	431,929.11	25,701.00	0
	MISCELLANEOUS	700	700	0	0	700	0
	POWER UTILITY	6,265.00	6,265.00	6,265.00	0	0	0
	TELEPHONE	6,266.00	6,266.00	5,216.80	1,049.20	0	0
	CAPITAL	13,087.82	13,087.82	11,971.00	0	1,116.82	0
	INDIRECT COST - FEDERAL	49,694.57	25,999.00	0	0	25,999.00	23,695.57
<b>Totals:</b>		<b>2,405,849.85</b>	<b>2,167,577.03</b>	<b>669,482.50</b>	<b>508,240.14</b>	<b>989,854.39</b>	<b>238,272.82</b>
HEALTHY FUTURES FUND	REGULAR SALARY	131,654.00	131,654.00	126,310.12	0	5,343.88	0
	FRINGE	37,976.00	37,976.00	36,720.35	0	1,255.65	0
	CONTRACT	37,840.31	37,840.31	32,653.63	3,301.44	1,885.24	0
	SUPPLIES	57,592.72	57,592.72	40,075.73	14,300.32	3,216.67	0
	EQUIPMENT	11,955.39	11,955.39	7,055.68	2,411.71	2,488.00	0
	MISCELLANEOUS	0	0	0	0	0	0
<b>HEALTHY FUTURES FUND Fund Totals:</b>		<b>277,018.42</b>	<b>277,018.42</b>	<b>242,815.51</b>	<b>20,013.47</b>	<b>14,189.44</b>	<b>0</b>
<b>DEPARTMENT OF YOUTH AFFAIRS TOTALS:</b>		<b>6,655,895.76</b>	<b>6,287,622.94</b>	<b>4,882,576.10</b>	<b>560,971.51</b>	<b>844,075.33</b>	<b>368,272.82</b>
<b>GRAND TOTALS:</b>		<b>6,655,895.76</b>	<b>6,287,622.94</b>	<b>4,882,576.10</b>	<b>560,971.51</b>	<b>844,075.33</b>	<b>368,272.82</b>

# Department of Youth Affairs

NON-PROFIT ORGANIZATION

FY 2009

4th QUARTER REPORT

Ending September 30, 2009

# SANCTUARY

www.sanctuaryguam.org



# INCORPORATED

A Non-profit Organization Established in 1971

RECEIVED



OCT 14 2009

Department of Youth Affairs  
Director's Office

October 13, 2009

Vicente Anthony Ada  
Department of Youth Affairs  
P.O. Box 236371, GMF  
Barrigada, Guam 96921

Dear Mr. Ada,

The information listed below is for the Runaway Homeless Program fourth quarter of Fiscal Year 2009 from July 1, 2009 through September 30, 2009. We have listed all expenditures for services and equipment that were \$5,000 or greater.

Services	-0-
Equipment	-0-
Inventory Property	\$787.00

Please let us know if you have any questions.

Sincerely,

Sarah Thomas-Nededog  
Executive Director

Sanctuary, Incorporated  
Detailed Inventory  
Department of Youth Affairs  
Runaway Homeless Youth Program  
For the Quarter Ended  
09/30/09

Date of  
Purchase  
09/30/09

Description  
Copy machine

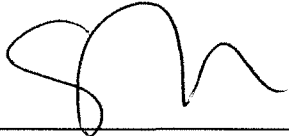
Cost  
787.00

**Non Profit Organization Receiving Appropriations from Government of Guam**  
**Pursuant to P.L. 29-113 (Sanctuary, Incorporated)**  
**FY 2009 (July 1, 2009 - September 30, 2009)**  
**4th Quarter Appropriation/Expenditure Report**  
**Department of Youth Affairs**  
**Runaway Homeless Program**

Fund	Appropriation	Object Classification	Expenditure
General	441,677		
		Salary	106,778
		Benefits	17,602
		Travel	
		Contractual	12,029
		Supplies & Materials	2,963
		Equipment	
		Utilities	4,004
		Miscellaneous	754
		Vehicle Lease	4,750
		Grand Total	148,880

I CERTIFY THAT THIS IS A TRUE AND CORRECT STATEMENT OF THE EXPENDITURES FOR FISCAL YEAR 2009 FOR THE PROJECT ABOVE.

SIGNATURE OF AUTHORIZED OFFICIAL:



\_\_\_\_\_  
 SARAH M. THOMAS-NEDEDOG  
 EXECUTIVE DIRECTOR

DATE: 10/13/09

**FY 2008 RUNAWAY HOMELESS YOUTH (RHY) BASIC CENTER**

**Department of Youth Affairs**

**QUARTERLY PROGRESS REPORT FORM**

<b>ORGANIZATION/AGENCY:</b> Sanctuary Incorporated of Guam	
<b>VENDOR NUMBER:</b> S1456001	
<b>PERSON COMPLETING REPORT:</b> Shirley Lee, BSW	
<b>TELEPHONE:</b> 475-7113	<b>FAX:</b> 477-3117
<b>REPORT PERIOD:</b> July 1, 2009 to September 30, 2009	<b>DATE OF REPORT:</b> October 14, 2009

**Project Description:**

The Run Away Homeless Youth (RHY) Basic Center is a community based program specifically designed to assist runaway, homeless, victims of abused and other similarly troubled youth and their families. The program provides a 24-hour shelter and care as a safe home for runaway, homeless and victims of violence for up to 30 days during which case management services are provided in resolving their issues of conflict in times of crisis at the same time keeping focus on strengthening the family as a collective unit. The case management unit includes crisis intervention, individual development plan, group and family counseling, brief therapy, aftercare, outreach and referrals. The ultimate goal and focus is in promoting and achieving the individual's educational goals and personal growth within a safe and healthy environment.

**Project Goals and Objectives; Project Activities; Project Performance Measures; Project Outcomes:**

<p><b>Goal:</b> The overall goal of the Basic Center is to provide a safe and stable Emergency Shelter for run away and troubled youth and assist them in resolving crisis and conflicts by keeping focus on promoting family unity and improving quality of life for Guam's youth.</p> <p><b>Objective 1.</b> To increase the awareness of available services and issues related to Runaway and Homeless youth by conducting outreach efforts directed at youth, parents, and community agencies through a 24-hour crisis hotline, presenting information through the local media (newspapers, television &amp; radio), schools, and shopping centers through out the island.</p> <p><b>Indicator/Outcomes/Periodicity:</b> <i>Awareness of available services for run away and troubled youth for the community of Guam as a whole.</i></p>	
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**Activity A:**

The Emergency Shelter program will provide individual counseling at least twice a week for each youth residing in the shelter.

**Time Line:** Daily; ongoing daily sessions

**Responsible Parties:** Case Managers and/or Case Management Administrator, and Residential Workers

**Results:**

- During this reporting period a total of thirty-four (34) contacts were made via 24-hour crisis hot line.
- For this reporting period, Sanctuary, Inc. of Guam staff made 5 outreach display during which an average of Twenty- Five (25) information brochures were handed out to the general public as follows:
  1. Sanctuary, Incorporated on August 28, 2009 displayed program brochures at the Juvenile Justice Conference at the Sheraton Laguna Guam Resort.
  2. Sanctuary, Incorporated on September 7, 2009 at our annual Too Cool to Do Drugs conference at the Westin Resort Guam.
  3. Sanctuary, Incorporated had a display of all programs on September 11, 2009 at the PEACE Conference held at the Holiday Inn.
  4. Sanctuary, Incorporated had a display of our programs at the Micronesian Mall on September 12, 2009 in celebration of Recovery Month.
- During this reporting period, an average of 10 youth resided in the shelter per day. At least 25 individual counseling sessions were conducted on a daily basis that included educational, health, personal growth. Family sessions were conducted as well to develop a reunification plan. Residents were given the opportunity to request for special counseling sessions when they encountered problems during their stay in the shelter.

<p><b>Activity B:</b> To provide therapeutic and recreational activities for youth to promote personal well being.</p> <p><b>Timeline:</b> Daily</p> <p><b>Responsible Parties:</b> Case Managers and/or Case Management Administrator, and Residential Workers</p>	<p><b>Results:</b></p> <ul style="list-style-type: none"> <li>• On a daily basis, the program facilitates various support activities throughout the month for therapeutic and recreational purpose such as sports, leisure walks, exercise, meditation, expression of poetry, and swimming to promote social skills and personal growth.</li> <li>• On a monthly basis, the residents participate in beach activities during that are designed for youth to get in touch with nature while learning about the environment, natural resources and influences on Guam's culture and historical events. The activity also promotes social and physical well being for youth and encourages them to participate in group activities. This is also seen as a positive activity that could be shared with youth and their fellow peers once released from our shelters.</li> <li>• Twice a month, the program facilitates arts and craft workshops to encourage residents to develop their creative ideas and allow them to acquire skills in creating their own arts and craft in activities such as baking cookies or cakes, creating cards for the holidays, and painting pictures.</li> </ul>
<p><b>Objective II.</b> To reduce the problems of runaway and homeless youth by providing temporary shelter and aftercare services to 250 youth and their families per program year while they resolve problematic issues.</p> <p><b>Indicators/Outcomes/Periodicity:</b> <i>Accessibility of children and their families in crisis situations who use Emergency Shelter services.</i></p>	

<p><b>Activity A:</b> 24-hour hot line opens to the general public to provide immediate feedback, assessments and referrals to appropriate agencies.</p> <p><b>Time line:</b> on-going, 24-hours, 7days a week  <b>Responsible Parties:</b> Crisis Intervention Worker, Case Managers and Case Management Administrator</p>	<p><b>Results:</b></p> <ul style="list-style-type: none"> <li>• Thirty-Four (34) contacts were made via 24-hour crisis hot line.</li> <li>• Household and family dynamics, runaway/throwaways, sexual abuse, and housing issues were the top issues of concern for youth who accessed the crisis hotline. In addition, physical, sexual, verbal, and emotional abuses were concerns brought forward.</li> </ul>
<p><b>Activity B:</b>  Provide referral services for all youth and their family members assessed for services needed from other agencies.  <b>Timeline:</b> Month 1 –ongoing  <b>Responsible Parties:</b>  Crisis Intervention Worker, Case Managers and Case Management Administrator</p>	<p><b>Results:</b></p> <ul style="list-style-type: none"> <li>• 11 referrals were made to other agencies and organizations based on the assessments conducted and used to determine placement in the Emergency Shelter as follows: <ol style="list-style-type: none"> <li>1. Six (6) referrals were made for family members to attend Parenting and Anger Management groups.</li> <li>2. One (1) referral was made to Guam Police Department for allegations of Criminal Sexual Conducts as well as Beyond Control issues with the youth.</li> <li>3. Two (2) referrals were made to Mental Health for Suicidal Ideation.</li> <li>4. One (1) referral was made to Child Protective Services for request of temporary custody of a minor.</li> <li>5. One (1) referral was made to the Department of Youth Affairs.</li> </ol> </li> </ul>
<p><b>Objective III:</b>  Strengthen family relationships of 250 youth and families through individual, family and group counseling to resolve conflicts that will lead to familial reconciliation and reunification.</p>	

<p><b>Indicators/Outcomes/Periodicity:</b> <i>Conflict Mediation skills of children and their families.</i></p> <p><b>Activity A:</b>          Provided 52 family skills training sessions for youth and their families experiencing crisis situations through Sanctuary’s 24-hour crisis hotline or Emergency Shelter Program</p> <p><b>Time line:</b> Month 1-ongoing</p> <p><b>Responsible Parties:</b>          Crisis Intervention Worker, Case Managers and Case Management Administrator.</p>	<p><b>Results:</b></p> <ul style="list-style-type: none"> <li>• Fifty-Four (54) family skills training sessions were provided this reporting period to youth and their families experiencing crisis situations.</li> <li>• 5 residents returned home after their family members received parenting skills training and counseling.</li> <li>• Three (3) residents successfully transitioned to the Transitional Living Program (TLP).</li> </ul>
<p><b>Activity B:</b>          The Project will conduct 45 Anger Management groups for children in crisis situations to learn assertive, non-violent ways of channeling their anger.</p> <p><b>Timeline:</b> Month 1 –ongoing</p> <p><b>Responsible Parties:</b> Project Director, Project Coordinator and Case-Managers.</p>	<p><b>Results:</b></p> <ul style="list-style-type: none"> <li>• Six (6) Anger Management classes were conducted this reporting period with forty-five (45) youth in attendance. The group’s participants consisted of youth in Sanctuary’s Emergency Shelter program, Transitional Living Program, as well as outside referrals.</li> <li>• Eight (8) Self- Esteem classes with fifty-one (51) participants consisted of youth in Sanctuary’s Emergency Shelter program, Transitional Living Programs, as well as outside referrals.</li> <li>• Mentoring is also done with the youth at this time. Fifty-Four (54) youth were mentored during the group session.</li> <li>• Twelve (12) Drug and Alcohol classes with Ninety-Five (95) participants consisted of youth in Sanctuary’s Emergency Shelter program, Transitional Living Programs, as well as outside referrals.</li> <li>• Twelve (12) Non- Intensive Drug and Alcohol classes with Seventy- Five (75) youth were mentored during group sessions youth that includes Sanctuary’s Emergency Shelter program, Transitional Living Programs, as well as outside referrals.</li> <li>• Sixteen (16) Tobacco Cessation</li> </ul>

	<p>classes with sixty (60) youth were mentored during group sessions youth that includes Sanctuary's Emergency Shelter program, Transitional Living Programs, as well as outside referrals</p>
<p><b>Objective IV:</b> To decrease recidivism and problems of runaway and homeless youth and their families to assist with their transition back home and meet their long-term needs.</p> <p><b>Indicators/Outcomes/Periodicity:</b> <i>Availability of supportive services to children and their families in crisis situations.</i></p> <p><b>Activity A:</b> The project will provide individual supportive counseling for 125 youth and their parents assisting them in making appropriate decisions relative to their family dynamics.</p> <p><b>Timeline:</b> Month 1-ongoing <b>Responsible Parties:</b> Project Director, Project Coordinator and Case-Managers</p>	<p><b>Results:</b></p> <ul style="list-style-type: none"> <li>• 60 individual supportive counseling sessions were provided this reporting period to assist youth and their parents to make appropriate decisions relative to their family dynamics. The breakdown of the sessions are as follow: <ul style="list-style-type: none"> <li>- 30 youth individual supportive counseling sessions</li> <li>- 30 parent individual supportive counseling sessions</li> <li>- IPP completion rate for this quarter is at 80%.</li> </ul> </li> </ul>
<p><b>Activity B:</b> The project will provide case management services for 250 youth and their families that will enhance stabilize and strengthen their relationships. <b>Timeline:</b> Month 1-ongoing <b>Responsible Parties:</b> Project Director, Case Management Administrator and Case-Managers</p>	<p><b>Results:</b></p> <ul style="list-style-type: none"> <li>• 60 youth received case management services via the Co-Ed Shelter, Aftercare, Outreach, Transitional Living Program (TLP), and <i>Sagan Na'Homlo</i>.</li> </ul>

**Problems Encountered:**

The number of youth attending Anger Management Workshop has been at a steady incline. The sessions are currently divided into two sessions per week to accommodate the increase. This

includes Youth Anger Management on Tuesday at Sanctuary's program counseling office and Thursday at the Astumbo Senior Citizens Center to accommodate those youth living up North who may encounter transportation problems. This has posed a challenge for us in that it requires additional staff and resources to meet the current need.

The Parent/Legal Guardians of current clientele have reported they have issues with transportation in order for them to attend parenting skills classes and parent support group. Program staff encouraged the parent/legal guardians to utilize the public transportation system, yet they continue to report the transportation system is not very reliable.

The shortage of staff is still a major concern as it makes it difficult to have adequate staffing for each shift. This is of great concern especially when there is an influx of clients. The program is in the process of recruiting residential staff to provide adequate supervision of the growing number of clients. Personnel from various sections within the organization have been assisting the effort to ensure services for residents are not jeopardized.

### **Future Plans:**

The Case Management and Counseling Section have developed corrective action plans to address several deficiency areas such as improving data collections, monitoring of case management activities and case updates. This improvement is making significant progress on a daily basis. Partnering agencies such as Child Protective Services and I' Famaguon'ta have been invited to attend regular case staffing on an as needed basis to better serve the clientele. The section would also like to employ at least one (1) more Case Manager to assist with the increase of clientele at the shelters.

**FY 2008 RUNAWAY HOMELESS YOUTH (RHY) BASIC CENTER**

**Department of Youth Affairs**

**CLOSE OUT REPORT**

<b>ORGANIZATION/AGENCY:</b> Sanctuary Incorporated of Guam	
<b>VENDOR NUMBER:</b> S1456001	
<b>PERSON COMPLETING REPORT:</b> Shirley Lee, BSW	
<b>TELEPHONE:</b> 475-7113	<b>FAX:</b> 477-3117
<b>REPORT PERIOD:</b> October 1, 2008 to September 30, 2009	<b>DATE OF REPORT:</b> October 14, 2009

**Project Description:**

The Run Away Homeless Youth (RHY) Basic Center is a community based program specifically designed to assist runaway, homeless, victims of abused and other similarly troubled youth and their families. The program provides a 24-hour shelter and care as a safe home for runaway, homeless and victims of violence for up to 30 days during which case management services are provided in resolving their issues of conflict in times of crisis at the same time keeping focus on strengthening the family as a collective unit. The case management unit includes crisis intervention, individual development plan, group and family counseling, brief therapy, aftercare, outreach and referrals. The ultimate goal and focus is in promoting and achieving the individual's educational goals and personal growth within a safe and healthy environment.

**Project Goals and Objectives; Project Activities; Project Performance Measures; Project Outcomes:**

**Goal:** The overall goal of the Basic Center is to provide a safe and stable Emergency Shelter for run away and troubled youth and assist them in resolving crisis and conflicts by keeping focus on promoting family unity and improving quality of life for Guam's youth.

**Objective 1.** To increase the awareness of available services and issues related to Runaway and Homeless youth by conducting outreach efforts directed at youth, parents, and community agencies through a 24-hour crisis hotline, presenting information through the local media (newspapers, television & radio), schools, and shopping centers through out the island.

**Indicator/Outcomes/Periodicity:** *Awareness of available services for run away and troubled youth for the community of Guam as a whole.*

**Activity A:**

The Emergency Shelter program will provide individual counseling at least twice a week for each youth residing in the shelter.

**Time Line:** Daily; ongoing daily sessions

**Responsible Parties:** Case Managers and/or Case Management Administrator, and Residential Workers

**Results:**

- During this reporting period a total of two hundred ninety-seven (358) contacts were made via 24-hour crisis hot line.
- For this reporting period, Sanctuary, Inc. of Guam staff made 9 outreach display during which an average of Twenty- Five (20) information brochures were handed out to the general public as follows:
  1. Sanctuary, Incorporated month outreach activity at the Guam Premium Outlets.
  2. Sanctuary, Incorporated month outreach activity at the Micronesia Mall.
  3. Sanctuary, Incorporated month outreach activity at the Guam Marriott Hotel during the NASW Conference.
  4. Sanctuary, Incorporated month outreach activity at the Micronesian mall for the Law Display.
  5. Sanctuary, Incorporated on August 28, 2009 displayed program brochures at the Juvenile Justice Conference at the Sheraton Laguna Guam Resort.
  6. Sanctuary, Incorporated on September 7, 2009 at our annual Too Cool to Do Drugs conference at the Westin Resort Guam.
  7. Sanctuary, Incorporated had a display of all programs on September 11, 2009 at the PEACE Conference held at the Holiday Inn.
  8. Sanctuary, Incorporated had a display of our programs at the Micronesian Mall on September 12, 2009 in celebration of Recovery Month.



	<ul style="list-style-type: none"> <li>• During this reporting period, an average of 47 youth resided in the shelter per day. At least 56 individual counseling sessions were conducted on a daily basis that included educational, health, personal growth. Family sessions were conducted as well to develop a reunification plan. Residents were given the opportunity to request for special counseling sessions when they encountered problems during their stay in the shelter.</li> </ul>
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<p><b>Activity B:</b> To provide therapeutic and recreational activities for youth to promote personal well being.</p> <p><b>Timeline:</b> Daily</p> <p><b>Responsible Parties:</b> Case Managers and/or Case Management Administrator, and Residential Workers</p>
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<p><b>Results:</b></p> <ul style="list-style-type: none"> <li>• On a daily basis, the program facilitates various support activities throughout the month for therapeutic and recreational purpose such as sports, leisure walks, exercise, meditation, expression of poetry, and swimming to promote social skills and personal growth.</li> <li>• On a monthly basis, the residents participate in beach activities during that are designed for youth to get in touch with nature while learning about the environment, natural resources and influences on Guam’s culture and historical events. The activity also promotes social and physical well being for youth and encourages them to participate in group activities. This is also seen as a positive activity that could be shared with youth and their fellow peers once released from our shelters.</li> <li>• Twice a month, the program facilitates arts and craft workshops to encourage residents to develop their creative ideas and allow them to acquire skills in creating their own arts and craft in activities such as baking cookies or cakes, creating cards for the holidays, and painting</li> </ul>
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	pictures.
<p><b>Objective II.</b> To reduce the problems of runaway and homeless youth by providing temporary shelter and aftercare services to 250 youth and their families per program year while they resolve problematic issues.</p> <p><b>Indicators/Outcomes/Periodicity:</b> <i>Accessibility of children and their families in crisis situations who use Emergency Shelter services.</i></p> <p><b>Activity A:</b> 24-hour hot line opens to the general public to provide immediate feedback, assessments and referrals to appropriate agencies.</p> <p><b>Time line:</b> on-going, 24-hours, 7days a week <b>Responsible Parties:</b> Crisis Intervention Worker, Case Managers and Case Management Administrator</p>	<p><b>Results:</b></p> <ul style="list-style-type: none"> <li>• Thirty-Four (358) contacts were made via 24-hour crisis hot line.</li> <li>• Household and family dynamics, runaway/throwaways, sexual abuse, and housing issues were the top issues of concern for youth who accessed the crisis hotline. In addition, physical, sexual, verbal, and emotional abuses were concerns brought forward.</li> </ul>
<p><b>Activity B:</b> Provide referral services for all youth and their family members assessed for services needed from other agencies. <b>Timeline:</b> Month 1 –ongoing <b>Responsible Parties:</b> Crisis Intervention Worker, Case Managers and Case Management Administrator</p>	<p><b>Results:</b></p> <ul style="list-style-type: none"> <li>• 71 referrals were made to other agencies and organizations based on the assessments conducted and used to determine placement in the Emergency Shelter as follows: <ol style="list-style-type: none"> <li>1. Forty-Three (43) referrals were made for family members to attend Parenting and Anger Management groups.</li> <li>2. Eight (8) referrals were made to Guam Police Department for allegations of Criminal Sexual Conducts as well as Beyond Control issues with the youth.</li> </ol> </li> </ul>

	<ol style="list-style-type: none"> <li>3. Ten (10) referrals were made to Mental Health for Suicidal Ideation.</li> <li>4. One (1) referral was made to Child Protective Services for request of temporary custody of a minor.</li> <li>5. One (1) referral was made to the Department of Youth Affairs.</li> <li>6. Five (5) referrals were made to Guam Community College and GED program.</li> </ol>
<p><b>Objective III:</b> Strengthen family relationships of 250 youth and families through individual, family and group counseling to resolve conflicts that will lead to familial reconciliation and reunification.</p> <p><b>Indicators/Outcomes/Periodicity:</b> <i>Conflict Mediation skills of children and their families.</i></p> <p><b>Activity A:</b> Provided 52 family skills training sessions for youth and their families experiencing crisis situations through Sanctuary’s 24-hour crisis hotline or Emergency Shelter Program <b>Time line:</b> Month 1-ongoing <b>Responsible Parties:</b> Crisis Intervention Worker, Case Managers and Case Management Administrator.</p>	<p><b>Results:</b></p> <ul style="list-style-type: none"> <li>• Two Hundred Thirteen (213) family skills training sessions were provided this reporting period to youth and their families experiencing crisis situations.</li> <li>• 42 residents returned home after their family members received parenting skills training and counseling.</li> <li>• Eleven (11) residents successfully transitioned to the Transitional Living Program (TLP).</li> </ul>
<p><b>Activity B:</b> The Project will conduct 45 Anger Management groups for children in crisis situations to learn assertive, non-violent ways of channeling their anger.</p> <p><b>Timeline:</b> Month 1 –ongoing <b>Responsible Parties:</b> Project Director, Project Coordinator and Case-Managers.</p>	<p><b>Results:</b></p> <ul style="list-style-type: none"> <li>• Fifty-Four (54) Anger Management classes were conducted this reporting period with five hundred twenty-nine (529) youth in attendance. The group’s participants consisted of youth in Sanctuary’s Emergency Shelter program, Transitional Living Program, as well as outside referrals.</li> <li>• Twenty-Five (25) Self- Esteem classes with one hundred thirty-three</li> </ul>

	<p>(133) participants consisted of youth in Sanctuary’s Emergency Shelter program, Transitional Living Programs, as well as outside referrals.</p> <ul style="list-style-type: none"> <li>• Mentoring is also done with the youth at this time. Five Hundred Thirty-Eight (538) youth were mentored during the group session.</li> <li>• Twelve (22) Drug and Alcohol classes with Two Hundred Forty-Three (243) participants consisted of youth in Sanctuary’s Emergency Shelter program, Transitional Living Programs, as well as outside referrals.</li> <li>• Twelve (12) Non- Intensive Drug and Alcohol classes with Seventy- Five (75) youth were mentored during group sessions youth that includes Sanctuary’s Emergency Shelter program, Transitional Living Programs, as well as outside referrals.</li> <li>• Sixteen (16) Tobacco Cessation classes with sixty (60) youth were mentored during group sessions youth that includes Sanctuary’s Emergency Shelter program, Transitional Living Programs, as well as outside referrals</li> </ul>
<p><b>Objective IV:</b> To decrease recidivism and problems of runaway and homeless youth and their families to assist with their transition back home and meet their long-term needs.</p> <p><b>Indicators/Outcomes/Periodicity:</b> <i>Availability of supportive services to children and their families in crisis situations.</i></p> <p><b>Activity A:</b> The project will provide individual supportive counseling for 125 youth and their parents assisting them in making appropriate decisions relative to their family dynamics.</p> <p><b>Timeline:</b> Month 1-ongoing</p>	<p><b>Results:</b></p> <ul style="list-style-type: none"> <li>• 370 individual supportive counseling sessions were provided this reporting period to assist youth and their parents to make appropriate decisions relative to their family dynamics. The breakdown of the sessions are as</li> </ul>

<p><b>Responsible Parties:</b> Project Director, Project Coordinator and Case-Managers</p>	<p>follow:  - 215 youth individual supportive counseling sessions  - 155 parent individual supportive counseling sessions  - IPP completion rate for this quarter is at 80%.</p>
<p><b>Activity B:</b> The project will provide case management services for 250 youth and their families that will enhance stabilize and strengthen their relationships.  <b>Timeline:</b> Month 1-ongoing  <b>Responsible Parties:</b> Project Director, Case Management Administrator and Case-Managers</p>	<p><b>Results:</b></p> <ul style="list-style-type: none"> <li>• 360 youth received case management services via the Co-Ed Shelter, Aftercare, Outreach, Transitional Living Program (TLP), and <i>Sagan Na'Homlo</i>.</li> </ul>

**Problems Encountered:**

The number of youth attending Anger Management Workshop has been at a steady incline. The sessions are currently divided into two sessions per week to accommodate the increase. This includes Youth Anger Management on Tuesday at Sanctuary's program counseling office and Thursday at the Astumbo Senior Citizens Center to accommodate those youth living up North who may encounter transportation problems. This has posed a challenge for us in that it requires additional staff and resources to meet the current need.

The Parent/Legal Guardians of current clientele have reported they have issues with transportation in order for them to attend parenting skills classes and parent support group. Program staff encouraged the parent/legal guardians to utilize the public transportation system, yet they continue to report the transportation system is not very reliable.

The shortage of staff is still a major concern as it makes it difficult to have adequate staffing for each shift. This is of great concern especially when there is an influx of clients. The program is in the process of recruiting residential staff to provide adequate supervision of the growing number of clients. Personnel from various sections within the organization have been assisting the effort to ensure services for residents are not jeopardized.

**Future Plans:**

The Case Management and Counseling Section have developed corrective action plans to address several deficiency areas such as improving data collections, monitoring of case management activities and case updates. This improvement is making significant progress on a daily basis. Partnering agencies such as Child Protective Services and I' Famaguon'ta have been invited to attend regular case staffing on an as needed basis to better serve the clientele. The section would also like to employ at least one (1) more Case Manager to assist with the increase of clientele at the shelters.

# Department of Youth Affairs

Non-appropriated Funds (Auxiliary Funds)

FY 2009

4th QUARTER REPORT

Ending September 30, 2009

Banking Summary - Last quarter  
7/1/2009 through 9/30/2009

10/14/2009

Page 1

Category Description	7/1/2009- 9/30/2009
<b>INCOME</b>	
Change Fund	32.74
Foster Care Income	7,095.28
Gift Received	100.00
Superior Court	240.00
<b>TOTAL INCOME</b>	<b>7,468.02</b>
<b>EXPENSES</b>	
Client Activities	
Haya	169.01
Lagu	191.93
YCF and CH	100.00
YCW	500.00
<b>TOTAL Client Activities</b>	<b>960.94</b>
Clothing	150.00
Medical	
Doctor	1,209.26
Medicine	2,329.00
<b>TOTAL Medical</b>	<b>3,538.26</b>
Office	41.85
Personal Care	134.97
YCF Supplies	101.05
<b>TOTAL EXPENSES</b>	<b>4,927.07</b>
<b>OVERALL TOTAL</b>	<b>2,540.95</b>

Income/Expense by Category - Last quarter  
7/1/2009 through 9/30/2009 (Cash Basis)

10/14/2009

Page 1

Category Description	7/1/2009- 7/31/2009	8/1/2009- 8/31/2009	9/1/2009- 9/30/2009	OVERALL TOTAL
<b>INCOME</b>				
Change Fund	1.25	31.49	0.00	32.74
Foster Care Income	3,974.22	0.00	3,121.06	7,095.28
Gift Received	0.00	100.00	0.00	100.00
Superior Court	0.00	40.00	200.00	240.00
<b>TOTAL INCOME</b>	<b>3,975.47</b>	<b>171.49</b>	<b>3,321.06</b>	<b>7,468.02</b>
<b>EXPENSES</b>				
Client Activities	147.24	574.97	238.73	960.94
Clothing	0.00	0.00	150.00	150.00
Medical	960.30	404.62	2,173.34	3,538.26
Office	0.00	41.85	0.00	41.85
Personal Care	0.00	0.00	134.97	134.97
YCF Supplies	0.00	101.05	0.00	101.05
<b>TOTAL EXPENSES</b>	<b>1,107.54</b>	<b>1,122.49</b>	<b>2,697.04</b>	<b>4,927.07</b>
<b>OVERALL TOTAL</b>	<b>2,867.93</b>	<b>-951.00</b>	<b>624.02</b>	<b>2,540.95</b>



## Transaction - Last quarter

7/1/2009 through 9/30/2009

10/14/2009

Page 1

Date	Account	Num	Description	Memo	Category	Tag	Clr	Amount
<b>BALANCE 6/30/2009</b>								<b>8,405.26</b>
7/6/2009	Checking	1753	Corina Cruz	ping pong b...	Client Activiti...		R	-47.24
7/7/2009	Checking	DEP	Bank Of Guam	ck 0358662	Foster Care I...		R	1,744.86
7/7/2009	Checking	DEP	Bank Of Guam	ck 1752, re...	Change Fund		R	1.25
7/13/2009	Checking	1754	K-Mart Phar...	Clnt RA ser...	Medical:Med...		R	-255.00
7/24/2009	Checking	1755	Gregory F S...	July 25 200...	Client Activiti...		R	-100.00
7/27/2009	Checking	DEP	Bank Of Guam	foster june	Foster Care I...		R	2,229.36
7/29/2009	Checking	1756	Mega Drug	Medication ...	Medical:Med...		R	-405.30
7/31/2009	Checking	1758	Albert Buend...	med fund, c...	Medical:Med...		R	-300.00
8/3/2009	Checking	1757	Corina Cruz	C66 Printer...	Client Activiti...		R	-74.97
8/4/2009	Checking	1759	Tennis Acad...	Tennis Tou...	Client Activiti...		R	-500.00
8/4/2009	Checking	1760	Gregory F S...	Toiletries	YCF Supplies		R	-101.05
8/11/2009	Checking	DEP	Bank Of Guam	JC001609 ...	Superior Court		R	40.00
8/11/2009	Checking	DEP	Bank Of Guam	ck.#1760 rc...	Change Fund		R	0.78
8/19/2009	Checking	1761	Roma Basa	YCW Mater...	Office			-41.85
8/26/2009	Checking	1762	Albert Buend...	med fund, c...	Medical:Med...		R	-300.00
8/26/2009	Checking	1763	Southern Re...	J.G. chart 6...	Medical:Doctor		R	-104.62
8/27/2009	Checking	DEP	Bank Of Guam	ck. #1758 r...	Change Fund		R	30.71
8/31/2009	Checking	DEP	Bank Of Guam	Dial Rent fo...	Gift Received		R	100.00
9/2/2009	Checking	1764	Rexall Drugs	Client D.C.	Medical:Med...		R	-463.70
9/4/2009	Checking	DEP	Bank Of Guam	dya rcpt #2...	Superior Court		R	200.00
9/8/2009	Checking	1765	Yvonne Paul...	Clnt J.A. for...	Clothing			-150.00
9/9/2009	Checking	1766	Southern Re...	client C.D.	Medical:Doctor		R	-82.80
9/10/2009	Checking	1767	K Mart	hair clippers	Personal Care		R	-134.97
9/10/2009	Checking	1768	Carmen A. D...	board games	Client Activiti...		R	-191.93
9/15/2009	Checking	1769	K Mart	med for R....	Medical:Med...		R	-305.00
9/18/2009	Checking	1770	Diagnostic L...	lab svc W.G.	Medical:Doctor		R	-97.54
9/22/2009	Checking	1771	Gregory F S...	meds co-pa...	Medical:Med...			-300.00
9/23/2009	Checking	1772	Corina Cruz	pingpong b...	Client Activiti...		R	-46.80
9/24/2009	Checking	DEP	Bank Of Guam	Foster July	Foster Care I...		R	3,121.06
9/25/2009	Checking	1773	Guam Memo...	8/29&9/4/0...	Medical:Doctor		c	-202.82
9/25/2009	Checking	1774	Guam Memo...	11/11/08 R...	Medical:Doctor		c	-721.48
<b>7/1/2009 - 9/30/2009</b>								<b>2,540.95</b>

**BALANCE 9/30/2009** **10,946.21**

**TOTAL INFLOWS** **7,468.02**

**TOTAL OUTFLOWS** **-4,927.07**

**NET TOTAL** **2,540.95**

# Department of Youth Affairs

DYA Staffing Patterns

FY 2009

4th QUARTER REPORT

Ending September 30, 2009

**Government of Guam  
2009 4th Qtr Staffing Pattern**

Agency Program		DEPARTMENT OF YOUTH AFFAIRS (2000)																
Fund Source	Position Number	Position Title	Name	Grade-Step	Salary	Increment Date	Increment Amount	Subtotal	Retirement	Retire (DDI)	Social Security	Medicare	Life	Medical	Dental	Total Benefits	TOTAL	
GENERAL FUND	519	YOUTH SERVICE WORKER I	AGUERO, MAGDALENA P	FL - 16	35,768.70	2-Jan-11	0	35,768.70	8,101.61	0	0	518.65	173.94	1,380.08	179.92	10,354.20	46,122.90	
GENERAL FUND	422	DIRECTOR	ADA, VICENTE A	0	60,850.00		0	60,850.00	13,782.52	403.52	0	882.32	0	0	0	15,068.37	75,918.37	
GENERAL FUND	483	YOUTH SERVICE WORKER II	CASTRO, WILLIAM N	HL - 15	39,143.50	21-Aug-11	0	39,143.50	8,866.00	0	0	567.58	173.94	0	0	9,607.52	48,751.02	
GENERAL FUND	494	YOUTH SERVICE WORKER I	FLORES, NORMA I	FL - 11	30,116.90	9-Jun-11	0	30,116.90	6,821.48	403.52	0	436.7	173.94	1,380.08	0	9,215.71	39,332.61	
<b>DEPARTMENT OF YOUTH AFFAIRS TOTALS:</b>					<b>165,879.10</b>		<b>0</b>	<b>165,879.10</b>	<b>37,571.62</b>	<b>807.04</b>	<b>0</b>	<b>2,405.25</b>	<b>521.82</b>	<b>2,760.16</b>	<b>179.92</b>	<b>44,245.80</b>	<b>210,124.90</b>	

Agency Program		DYA - DIRECTOR'S OFFICE (2001)																
Fund Source	Position Number	Position Title	Name	Grade-Step	Salary	Increment Date	Increment Amount	Subtotal	Retirement	Retire (DDI)	Social Security	Medicare	Life	Medical	Dental	Total Benefits	TOTAL	
GENERAL FUND	400	PRIVATE SECRETARY	CELES, LUCY A	0	26,736.00		0	26,736.00	6,055.70	0	0	387.67	173.94	0	0	6,617.32	33,353.32	
<b>DYA - DIRECTOR'S OFFICE TOTALS:</b>					<b>26,736.00</b>		<b>0</b>	<b>26,736.00</b>	<b>6,055.70</b>	<b>0</b>	<b>0</b>	<b>387.67</b>	<b>173.94</b>	<b>0</b>	<b>0</b>	<b>6,617.32</b>	<b>33,353.32</b>	

Agency Program		YOUTH DEVELOPMENT (2010)																
Fund Source	Position Number	Position Title	Name	Grade-Step	Salary	Increment Date	Increment Amount	Subtotal	Retirement	Retire (DDI)	Social Security	Medicare	Life	Medical	Dental	Total Benefits	TOTAL	
GENERAL FUND	404	YOUTH DEVELOPMENT ADMINISTRATOR	TAITANO, ELENA GRACE R	O - 13	56,231.00	19-Nov-09	618.45	56,849.45	12,736.32	0	0	815.35	173.94	0	0	13,725.61	70,575.06	
GENERAL FUND	409 III	SOCIAL WORKER	CASTRO, KENNETH G	M - 13	47,695.00	6-Mar-11	0	47,695.00	10,802.92	0	0	691.58	173.94	3,606.20	413.4	15,688.04	63,383.04	
GENERAL FUND	425	YOUTH SERVICE WORKER I	ARTERO, GREGORIO PC	FL - 08	27,157.90	21-Sep-09	297.16	27,455.06	6,151.26	403.52	0	393.79	173.94	1,380.08	179.92	8,682.51	36,137.57	
GENERAL FUND	435 III	SOCIAL WORKER	PAULINO, YVONNE M	M - 13	47,695.00	5-Aug-11	0	47,695.00	10,802.92	0	0	691.58	173.94	1,380.08	179.92	13,228.44	60,923.44	
HEALTHY FUTURES FUND	447 II	SOCIAL WORKER	PEREZ, OVITA R	L - 07	35,802.00	16-Oct-09	412.8	36,214.80	8,109.15	403.52	0	519.13	173.94	3,606.20	413.4	13,225.34	49,440.14	
GENERAL FUND	465	YOUTH SERVICE WORKER I	BUENDICHO, EDWARD J	FL - 08	27,157.90	5-Oct-09	298.08	27,455.98	6,151.26	0	0	393.79	173.94	0	0	6,718.99	34,174.97	
GENERAL FUND	488	YOUTH SERVICE WORKER I	CRUZ, REBECCA R	FL - 17	37,021.60	11-May-10	162.44	37,184.04	8,385.39	403.52	0	536.81	173.94	1,380.08	179.92	11,059.67	48,243.71	
GENERAL FUND	497	YOUTH SERVICE WORKER I	ONEDERA, JR., FRANK M	FL - 06	25,218.60	11-May-10	123.14	25,341.74	5,712.01	403.52	0	365.67	173.94	1,380.08	179.92	8,215.14	33,556.88	

Fund Source	Position Number	Position Title	Name	Grade-Step	Salary	Increment Date	Increment Amount	Subtotal	Retirement	Retire (DDI)	Social Security	Medicare	Life	Medical	Dental	Total Benefits	TOTAL
GENERAL FUND	499	SOCIAL SERVICE SUPERVISOR I	TAITANO, EDWARD H	N - 15	55,341.00	11-Aug-10	254.82	55,595.82	12,534.74	0	0	802.44	173.94	2,232.62	269.62	16,013.36	71,609.18
GENERAL FUND	500	PROGRAM COORDINATOR II	BASA, ROMARICA E	L - 09	38,454.00	12-Jun-09	401.28	38,855.28	8,709.83	0	0	557.58	173.94	1,837.68	230.88	11,509.91	50,365.19
FEDERAL GRANT FUND	555	PROGRAM COORDINATOR II	SANTIAGO, CONNIE Q	L - 12	42,613.00	17-Mar-11	0	42,613.00	9,651.84	0	0	617.89	173.94	1,837.68	230.88	12,512.23	55,125.23
HEALTHY FUTURES FUND	601	SOCIAL WORKER I	DAMIAN, CARMEN A	K - 01	24,656.00	31-Aug-10	205.72	24,861.72	5,584.58	403.52	0	357.51	173.94	0	0	6,519.56	31,381.28
FEDERAL GRANT FUND	607	YOUTH SERVICE WORKER ASST.	SALAS, MARYANN LG	EL - 03	20,611.80	24-Dec-09	360.8	20,972.60	4,668.57	403.52	0	298.87	173.94	1,837.68	230.88	7,613.46	28,586.06
HEALTHY FUTURES FUND	608	YOUTH SERVICE WORKER ASSISTANT	QUINATA, DEL A	EL - 06	23,818.30	19-Jan-10	108.24	23,926.54	5,394.84	403.52	0	345.37	173.94	0	0	6,317.67	30,244.21
HEALTHY FUTURES FUND	617	SOCIAL WORKER II	ALIG, FRED B	L - 09	38,454.00	1-Jan-10	153.6	38,607.60	8,709.83	403.52	0	557.58	173.94	0	0	9,844.87	48,452.47
GENERAL FUND	618	PROGRAM COORDINATOR II	RESPICIO, REBECCA J	L - 07	35,802.00	26-Mar-09	394.88	36,196.88	8,109.15	403.52	0	519.13	173.94	1,380.08	179.92	10,765.74	46,962.62
GENERAL FUND	800	COMMUNITY PROGRAM AIDE II	TAGABUEL, NADIA S	E - 01	16,656.00		0	16,656.00	3,772.58	403.52	0	241.51	0	0	0	4,417.62	21,073.62
GENERAL FUND	801	COMMUNITY PROGRAM AIDE II	LUJAN, EVELYN C	E - 01	16,656.00		0	16,656.00	3,772.58	403.52	0	241.51	0	0	0	4,417.62	21,073.62
GENERAL FUND	802	COMMUNITY PROGRAM AIDE II	CRUZ, CORINA C	E - 01	16,656.00		0	16,656.00	3,772.58	403.52	0	241.51	0	0	0	4,417.62	21,073.62
GENERAL FUND	803	COMMUNITY PROGRAM AIDE II	KINASIRO, ALBERT K	E - 01	16,656.00		0	16,656.00	3,772.58	403.52	0	241.51	0	3,163.68	384.8	7,966.10	24,622.10
GENERAL FUND	804	COMMUNITY PROGRAM AIDE II	MENO, VALENTINA ME	E - 01	16,656.00		0	16,656.00	3,772.58	403.52	0	241.51	173.94	0	0	4,591.56	21,247.56
GENERAL FUND	805	COMMUNITY PROGRAM AIDE II	AFAISEN, ROBERT J	E - 01	16,656.00		0	16,656.00	3,772.58	403.52	0	241.51	173.94	0	0	4,591.56	21,247.56
GENERAL FUND	806	COMMUNITY PROGRAM AIDE II	SIONGCO, BENJAMIN M	E - 01	16,656.00		0	16,656.00	3,772.58	403.52	0	241.51	0	1,380.08	179.92	5,977.62	22,633.62
GENERAL FUND	807	SOCIAL WORKER II	UBEDEI, ELIA M	L - 05	33,150.00	21-Dec-09	421.76	33,571.76	7,508.48	403.52	0	480.68	173.94	1,380.08	179.92	10,126.61	43,698.37
GENERAL FUND	809	COMMUNITY PROGRAM AIDE II	MENDIOLA, MARY B.	E - 01	16,656.00		0	16,656.00	3,772.58	403.52	0	241.51	0	1,837.68	230.88	6,486.18	23,142.18

Fund Source	Position Number	Position Title	Name	Grade-Step	Salary	Increment Date	Increment Amount	Subtotal	Retirement	Retire (DDI)	Social Security	Medicare	Life	Medical	Dental	Total Benefits	TOTAL
GENERAL FUND	810	COMMUNITY PROGRAM AIDE II	TINOSO, JANEATTE E	E - 01	16,656.00		0	16,656.00	3,772.58	403.52	0	241.51	173.94	3,163.68	0	7,755.24	24,411.24
GENERAL FUND	810	COMMUNITY PROGRAM AIDE II	SAKUMA, RUTH S	E - 01	16,656.00		0	16,656.00	3,772.58	403.52	0	241.51	0	0	0	4,417.62	21,073.62
<b>YOUTH DEVELOPMENT TOTALS:</b>					<b>783,439.10</b>		<b>4,213.17</b>	<b>787,652.27</b>	<b>177,448.96</b>	<b>8,070.40</b>	<b>0</b>	<b>11,359.87</b>	<b>3,478.80</b>	<b>32,783.66</b>	<b>3,664.18</b>	<b>236,805.86</b>	<b>1,024,458.13</b>
Agency Program	<b>YOUTH CORRECTION (2020)</b>																
Fund Source	Position Number	Position Title	Name	Grade-Step	Salary	Increment Date	Increment Amount	Subtotal	Retirement	Retire (DDI)	Social Security	Medicare	Life	Medical	Dental	Total Benefits	TOTAL
GENERAL FUND	420	BUILDING CUSTODIAN	SANCHEZ, MARVIN A	C - 17	28,879.00	15-May-11	0	28,879.00	6,541.09	0	0	418.75	173.94	0	0	7,133.78	36,012.78
GENERAL FUND	473	PROGRAM COORDINATOR III	ARTERO, PASCUAL V	M - 14	49,364.00	9-Aug-10	229.08	49,593.08	11,180.95	0	0	715.78	173.94	0	0	12,070.66	61,663.74
GENERAL FUND	413	CLERK TYPIST III	VALENCIA, LOURDES Q	F - 12	28,337.00	20-Apr-11	0	28,337.00	6,418.33	403.52	0	410.89	173.94	0	0	7,406.68	35,743.68
GENERAL FUND	416	SOCIAL WORKER III	BUENDICHO, CORRINE T	M - 12	46,082.00	29-Jan-10	190.32	46,272.32	10,437.57	0	0	668.19	173.94	0	0	11,279.70	57,552.02
GENERAL FUND	418	YOUTH SERVICE WORKER I	LIZAMA, PETER Q	FL - 08	27,157.90	11-Jan-11	0	27,157.90	6,151.26	403.52	0	393.79	173.94	3163.68	384.8	10,670.99	37,828.89
GENERAL FUND	419	YOUTH SERVICE WORKER ASSISTANT	GEORGE, FRANCIS I	EL - 02	19,466.70	2-Jun-10	145.2	19,611.90	4,409.21	403.52	0	282.27	0	0	0	5,094.99	24,706.89
GENERAL FUND	431	YOUTH SERVICE WORKER ASSISTANT	NAMIO, JR., PETER	EL - 02	19,466.70	27-Nov-09	358.05	19,824.75	4,409.21	403.52	0	282.27	173.94	3163.68	0	8,432.61	28,257.36
GENERAL FUND	436	YOUTH SERVICE WORKER I	PALACIOS, JR., DINO C	FL - 05	24,248.40	9-Aug-10	126.96	24,375.36	5,492.26	403.52	0	351.6	173.94	1837.68	230.88	8,489.88	32,865.24
GENERAL FUND	441	YOUTH SERVICE WORKER II	CRUZ, SUSAN O	HL - 09	31,859.30	17-Jan-10	131.44	31,990.74	7,216.13	403.52	0	461.96	173.94	0	0	8,255.55	40,246.29
GENERAL FUND	442	YOUTH SERVICE WORKER II	GUERRERO, GEORGE Q	HL - 10	32,958.20	17-Jul-10	146.85	33,105.05	7,465.03	403.52	0	477.89	173.94	0	0	8,520.39	41,625.44
GENERAL FUND	453	YOUTH SERVICE WORKER II	MENDIOLA, JEAN C	HL - 11	34,112.10	26-Mar-10	143.64	34,255.74	7,726.39	0	0	494.63	173.94	0	0	8,394.96	42,650.70
GENERAL FUND	454	SECRETARY I (TYPIST)	DUENAS, TERESITA R	G - 17	35,732.00	21-Nov-10	0	35,732.00	8,093.30	0	0	518.11	173.94	1380.08	179.92	10,345.35	46,077.35
GENERAL FUND	455	YOUTH SERVICE WORKER I	CAMACHO, DANIELLE J	FL - 05	24,248.40	15-Oct-09	297.16	24,545.56	5,492.26	403.52	0	351.6	173.94	1380.08	179.92	7,981.32	32,526.88
GENERAL FUND	467	YOUTH SERVICE WORKER I	IGLESIAS, ELIZABETH FR	FL - 09	28,128.10	25-Dec-10	0	28,128.10	6,371.01	403.52	0	407.86	173.94	1380.08	0	8,736.41	36,864.51
GENERAL FUND	495	YOUTH SERVICE WORKER ASSISTANT	CRUZ, BERMEN J	EL - 06	23,818.30	3-Oct-09	282.48	24,100.78	5,394.84	403.52	0	345.37	173.94	0	0	6,317.67	30,418.45
GENERAL FUND	506	SOCIAL WORKER III	ONEDERA, SOLLIE T	M - 13	47,695.00	22-Dec-10	0	47,695.00	10,802.92	0	0	691.58	173.94	1380.08	179.92	13,228.44	60,923.44
GENERAL FUND	512	YOUTH SERVICE WORKER I	LUKAS, LELCRISCIA ANA P	FL - 05	24,248.40	11-Sep-10	126.5	24,374.90	5,492.26	403.52	0	351.6	173.94	0	0	6,421.32	30,796.22
GENERAL FUND	517	YOUTH SERVICE WORKER II	SANTOS, BENEDETTE C	HL - 12	35,305.60	15-May-11	0	35,305.60	7,996.72	0	0	511.93	173.94	3163.68	384.8	12,231.07	47,536.67
GENERAL FUND	522	YOUTH SERVICE WORKER I	TALAVERA, THOMAS M	FL - 04	23,036.20	21-Sep-09	374.68	23,410.88	5,217.70	403.52	0	334.02	173.94	1380.08	179.92	7,689.18	31,100.06
GENERAL FUND	523	YOUTH SERVICE WORKER ASSISTANT	AGUON, ROSELLE LE	EL - 06	23,818.30	3-Jun-10	115.72	23,934.02	5,394.84	403.52	0	345.37	173.94	1837.68	230.88	8,386.23	32,320.25

Fund Source	Position Number	Position Title	Name	Grade-Step	Salary	Increment Date	Increment Amount	Subtotal	Retirement	Retire (DDI)	Social Security	Medicare	Life	Medical	Dental	Total Benefits	TOTAL
GENERAL FUND	524	YOUTH SERVICE WORKER ASSISTANT	MESA, SANDRA A	EL - 01	18,321.60	7-Oct-09	355.3	18,676.90	4,149.84	403.52	0	265.66	173.94	0	0	4,992.97	23,669.87
GENERAL FUND	525	YOUTH SERVICE WORKER I	BENAVENTE, TOMMY L	FL - 11	30,116.90	4-May-10	133.11	30,250.01	6,821.48	0	0	436.7	173.94	3606.2	413.4	11,451.71	41,701.72
GENERAL FUND	526	YOUTH SERVICE WORKER I	BABAUTA, MARIA S	FL - 11	30,116.90	4-May-10	133.11	30,250.01	6,821.48	0	0	436.7	173.94	1380.08	0	8,812.19	39,062.20
GENERAL FUND	528	YOUTH SERVICE WORKER ASSISTANT	AGUON, JOHN A	EL - 05	22,902.00	7-Feb-10	110.44	23,012.44	5,187.30	403.52	0	332.08	173.94	2232.62	269.62	8,599.08	31,611.52
GENERAL FUND	531	YOUTH SERVICE WORKER I	PADILLA, TOMMY A	FL - 09	28,128.10	4-Nov-10	0	28,128.10	6,371.01	0	0	407.86	0	0	0	6,778.87	34,906.97
GENERAL FUND	532	YOUTH SERVICE WORKER ASST.	CRUZ, THELMA M	EL - 05	22,902.00	1-Feb-10	109.56	23,011.56	5,187.30	0	0	332.08	173.94	1837.68	230.88	7,761.88	30,773.44
GENERAL FUND	535	YOUTH SERVICE WORKER I	LUBASAN, JOYCELYN T	FL - 10	29,098.30	20-Sep-09	317.03	29,415.33	6,590.76	403.52	0	421.93	173.94	1380.08	179.92	9,150.15	38,565.48
GENERAL FUND	537	YOUTH SERVICE WORKER I	CAMACHO, RONALD SA	FL - 07	26,188.80	20-Dec-09	310.2	26,499.00	5,931.76	403.52	0	379.74	173.94	1837.68	230.88	8,957.52	35,456.52
GENERAL FUND	539	CLERK TYPIST I	PEREIRA, ANGELICA A	D - 10	23,760.00	9-Sep-10	110.8	23,870.80	5,381.64	403.52	0	344.52	173.94	1837.68	230.88	8,372.18	32,242.98
GENERAL FUND	545	YOUTH SERVICE WORKER ASSISTANT	RIVERA, FRANK A	EL - 02	19,466.70	2-Jun-10	145.2	19,611.90	4,409.21	403.52	0	282.27	0	0	0	5,094.99	24,706.89
GENERAL FUND	547	YOUTH SERVICE WORKER I	FRANQUEZ, TANYA M	FL - 07	26,188.80	17-Apr-10	119.38	26,308.18	5,931.76	403.52	0	379.74	173.94	1380.08	179.92	8,448.96	34,757.14
GENERAL FUND	550	YOUTH SERVICE WORKER ASST.	CANDASO, FRANCISCO D	EL - 03	20,611.80	18-Dec-09	359.7	20,971.50	4,668.57	403.52	0	298.87	173.94	0	0	5,544.90	26,516.40
GENERAL FUND	551	YOUTH SERVICE WORKER ASSISTANT	HILL, CLAYTON J	EL - 05	22,902.00	17-Dec-09	288.2	23,190.20	5,187.30	403.52	0	332.08	173.94	1380.08	179.92	7,656.84	30,847.04
GENERAL FUND	553	YOUTH SERVICE WORKER ASSISTANT	SAN MIGUEL, DEREK F.	EL - 01	19,466.70	15-Sep-10	153.45	19,620.15	4,409.21	403.52	0	282.27	173.94	0	0	5,268.93	24,889.08
GENERAL FUND	576	YOUTH SERVICE SUPERVISOR	CRUZ, JEFFREY W	IL - 15	41,915.50	30-Jan-11	0	41,915.50	9,493.86	0	0	607.77	173.94	3606.2	413.4	14,295.18	56,210.68
FEDERAL GRANT FUND	605	YOUTH SERVICE WORKER ASST.	LAGUANA, VINCENT T	EL - 08	25,649.80	14-Aug-10	119.24	25,769.04	5,809.68	403.52	0	371.92	173.94	3163.68	384.8	10,307.54	36,076.58
GENERAL FUND	609	YOUTH SERVICE WORKER I	PATAWARAN, VIVIAN N	FL - 11	30,116.90	5-Nov-10	0	30,116.90	6,821.48	0	0	436.7	173.94	2232.62	269.62	9,934.35	40,051.25
GENERAL FUND	611	YOUTH SERVICE SUPERVISOR	TUDELA, STEPHEN E	IL - 11	36,526.60	11-Apr-11	0	36,526.60	8,273.27	0	0	529.64	173.94	3163.68	384.8	12,525.33	49,051.93
FEDERAL GRANT FUND	613	YOUTH SERVICE WORKER I	TAITANO, RODNEY M	FL - 04	23,036.20	26-Sep-09	371.78	23,407.98	5,217.70	403.52	0	334.02	173.94	0	0	6,129.18	29,537.16
<b>YOUTH CORRECTION TOTALS:</b>					<b>1,105,377.20</b>		<b>5,804.58</b>	<b>1,111,181.78</b>	<b>250,367.94</b>	<b>10,088.00</b>	<b>0</b>	<b>16,027.97</b>	<b>6,261.84</b>	<b>49,105.16</b>	<b>5,319.08</b>	<b>337,169.99</b>	<b>1,448,351.77</b>

Agency Program		VOC REHAB. & SUPPORT SERVICE (2030)																
Fund Source	Position Number	Position Title	Name	Grade-Step	Salary	Increment Date	Increment Amount	Subtotal	Retirement	Retire (DDI)	Social Security	Medicare	Life	Medical	Dental	Total Benefits	TOTAL	
GENERAL FUND	414	YOUTH SERVICE WORKER I	TAJERON, EDWARD U	FL - 16	35,768.70	2-Jul-10	159.6	35,928.30	8,101.61	0	0	518.65	173.94	2232.62	0	11,026.82	46,955.12	
GENERAL FUND	401	ADMINISTRATIVE SERVICES OFFICER	TOVES, JEANNETTE C	N - 05	38,830.00	2-Jun-10	195.36	39,025.36	8,795.00	0	0	563.04	173.94	1380.08	179.92	11,091.97	50,117.33	
GENERAL FUND	410	ADMINISTRATIVE ASSISTANT	SALAS, JOHN LG	J - 11	35,618.00	24-Mar-10	152.4	35,770.40	8,067.48	0	0	516.46	173.94	1380.08	179.92	10,317.88	46,088.28	

Fund Source	Position Number	Position Title	Name	Grade-Step	Salary	Increment Date	Increment Amount	Subtotal	Retirement	Retire (DDI)	Social Security	Medicare	Life	Medical	Dental	Total Benefits	TOTAL
GENERAL FUND	417	COOK I	BORJA, RAY S	D - 05	19,800.00	20-Dec-09	250.8	20,050.80	4,484.70	403.52	0	287.1	173.94	0	0	5,349.26	25,400.06
GENERAL FUND	438	YOUTH SERVICE SUPERVISOR	TAITANO, JOSEPH P	IL - 13	39,128.10	26-Apr-11	0	39,128.10	8,862.51	0	0	567.36	173.94	0	0	9,603.81	48,731.91
GENERAL FUND	443	YOUTH SERVICE SUPERVISOR	BUENDICHO, ALBERT S	IL - 13	39,128.10	14-Jan-10	160.38	39,288.48	8,862.51	0	0	567.36	173.94	3606.2	413.4	13,623.41	52,911.89
GENERAL FUND	448	COOK II	MIRANDA, BERTHA B	E - 15	29,673.00	11-Jun-10	131.5	29,804.50	6,720.93	0	0	430.26	173.94	0	0	7,325.13	37,129.63
GENERAL FUND	457	YOUTH CORRECTION SUPERINTENDENT	SAN MIGUEL, GREGORY F	NL - 11	53,049.70	18-Feb-10	223.2	53,272.90	12,015.76	0	0	769.22	173.94	3606.2	413.4	16,978.52	70,251.42
GENERAL FUND	464	COOK I	GUZMAN, JESSE J	D - 05	19,800.00	3-Dec-09	248.14	20,048.14	4,484.70	403.52	0	287.1	173.94	0	0	5,349.26	25,397.40
GENERAL FUND	466	AUTOMOTIVE MECHANIC II	BLAS, FRANK C	IL - 16	39,438.00	20-May-11	0	39,438.00	8,932.71	0	0	571.85	173.94	1380.08	179.92	11,238.50	50,676.50
GENERAL FUND	493	YOUTH SERVICE WORKER I	SAN MIGUEL, ARLENE C	FL - 17	37,021.60	2-Jan-11	0	37,021.60	8,385.39	0	0	536.81	173.94	0	0	9,096.15	46,117.75
GENERAL FUND	611	SUPPLY EXPEDITER	DUENAS, JOSE S	E - 09	24,151.00	4-Apr-10	103.6	24,254.60	5,470.20	403.52	0	350.19	173.94	1380.08	179.92	7,957.85	32,212.45
GENERAL FUND	621	COOK I	IGNACIO, ANITA M	D - 10	23,760.00	13-Feb-11	0	23,760.00	5,381.64	403.52	0	344.52	173.94	1380.08	179.92	7,863.62	31,623.62
<b>VOC REHAB. &amp; SUPPORT SERVICE TOTALS:</b>					<b>435,166.20</b>		<b>1,624.98</b>	<b>436,791.18</b>	<b>98,565.14</b>	<b>1,614.08</b>	<b>0</b>	<b>6,309.91</b>	<b>2,261.22</b>	<b>16,345.42</b>	<b>1,726.40</b>	<b>126,822.17</b>	<b>563,613.35</b>
					<b>Salary</b>		<b>Increment Amount</b>	<b>Subtotal</b>	<b>Retirement</b>	<b>Retire (DDI)</b>	<b>Social Security</b>	<b>Medicare</b>	<b>Life</b>	<b>Medical</b>	<b>Dental</b>	<b>Total Benefits</b>	<b>TOTAL</b>
<b>GRAND TOTALS:</b>					<b>2,516,597.60</b>		<b>11,642.73</b>	<b>2,528,240.33</b>	<b>570,009.36</b>	<b>20,579.52</b>	<b>0</b>	<b>36,490.67</b>	<b>12,697.62</b>	<b>100,994.40</b>	<b>10,889.58</b>	<b>751,661.14</b>	<b>3,279,901.47</b>

# Department of Youth Affairs

Prior Year Obligation

FY 2009

4th QUARTER REPORT  
Ending September 30, 2009





Felix P. Camacho  
Governor

Michael W. Cruz, M.D.  
Lieutenant Governor

# Department of Youth Affairs

Dipåtamenton Asunton Manhoben

Government of Guam

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V. Anthony Ada  
Director

October 26, 2009

## MEMORANDUM

To: **Honorable Speaker Judith T. Wonpat**  
30<sup>th</sup> Guam Legislature

From: Director, Department of Youth Affairs

Subject: **Fourth Quarter FY 2009 Prior Year Obligation Payments**

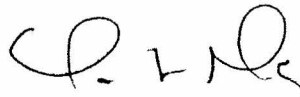
*Håfa Adai Speaker Wonpat,*

Pursuant to P.L. 29-113, please be advised, that the Department of Youth Affairs has **NO Prior Year Obligation Payment** made for this **4th Quarter FY 2009** report period ending September 30, 2009.

An electronic submission of the stamp received copy of this report will be sent to [mark@judiwonpat.com](mailto:mark@judiwonpat.com) and a copy to, the Office of the Public Auditor at [admin@guamopa.org](mailto:admin@guamopa.org). This report will be posted on DYA's Government of Guam website at [www.dya.guam.gov](http://www.dya.guam.gov).

Please contact 735-5010 should you have any questions or concerns.

*Si Yu'os Ma'åse'.*

  
V. Anthony Ada

Cc: Office of the Public Auditor



DYA: "It's all about youth helping youth!"